Parent-Child Program Instructor

Position Summary: We are seeking a Parent-Child Program Instructor to facilitate parent-child groups using an evidence-based curriculum. The Instructor will be responsible for facilitating children’s groups in our Parent-Child-Together programs in Mount Kisco and Ossining. This position reports to the Director of Parent Education.

About Us: Neighbors Link strengthens the whole community by actively enhancing the healthy integration of immigrants. Our Family Center programs offer evidenced-based classes in parent education, school readiness, and healthy family relationships to immigrant families seeking support in their children’s academic success.

Primary responsibilities include, but are not limited to:

- Create thematic children’s activities for Parent-Child program for children ages 0 to 5. This includes planning the theme, the center activities, and the parent/child activity.
- Facilitate children’s activities and parent-child activities based on lesson plans and maintain the flow of the program.
- Set up room and organize supplies needed for each session.
- Guide volunteers and childcare staff.

Requirements:

- Experience working with preschool-aged children
- Strong professional communication and computer skills
- Ability to independently travel to the different Neighbors Link sites in Mount Kisco and Ossining
- Problem-solving skills and a strong work ethic
- Commitment to the Neighbors Link mission

Send resumes to: jobs@neighborslink.org. No phone calls, please.