



FOR YOUTH DEVELOPMENT®
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY

Job Title: American Red Cross Instructor (Non-Exempt, Part Time)
Job Posting Date: April 22, 2019

PRIMARY POSITION SUMMARY:

Reporting to the Sr. Director of Aquatics & Safety, the American Red Cross Instructor is responsible for teaching American Red Cross classes and assist with offering regular in-service trainings to the following staff members (Lifeguards/Fitness/Group Exercise/Child Care). Must adhere to the Y's four core values at all times (caring, honesty, respect and responsibility).

CORE FUNCTIONS:

- Member Experience:** Create outstanding, personalized customer experiences that foster loyalty to the Y and commitment to its mission, cause and values. Encourage long lasting and deeper connections between members.
- Safe/Clean Environment:** Provide safe, clean and well-maintained equipment/facilities to best support the people we serve.
- Programs/Services:** Provide exceptional service offerings during desired/available times, ensuring quality curriculums and member focused staff.
- Leadership Development:** Recruit, hire, train, manage, appreciate and lead qualified and committed staff/volunteers who represent the communities we serve. Accountable for welcoming and valuing members and incorporate relationship-building and member achievement into all programs.
- Marketing and Communication:** Keep members and prospective members informed by using a variety of clear, concise methods. All communication materials are grounded in the language of the Y's cause and mission reflect the diversity of people the Y engages, and maintains the Y's reputation by promoting the value and impact of being a Rye Y member.
- Social Responsibility:** Understand and model YMCA values. Focus on creating positive social and community change through the development of meaningful programs and services that help to ensure everyone has access.

ESSENTIAL ACTIVITIES:

- Makes appropriate preparations by getting equipment and supplies ready for class, greeting participants and beginning class on time.
- Exudes enthusiasm and imagination while teaching. Offers positive feedback, constructive criticism, and encouragement to participants.
- Has knowledge of emergency procedures. Works cooperatively with lifeguards and other staff members in the event of an emergency situation.
- Maintains certifications and seeks additional training opportunities for growth and development.
- Secures approved certified substitute, notifies appropriate supervisor of the name of the substitute, and supplies lesson plan to respective substitute.
- Provides for safety of class through sound teaching methods and maintenance of good discipline and class control.
- Relates with enthusiasm, patience, courtesy, tact and concern when dealing with class members.
- Understands, upholds, and enforces all pool rules and regulations regarding supervision, safety and sanitation.
- Responsible for maintaining a clean pool deck, free of equipment.
- Immediately report any accidents, rescues, dangers, incidents, etc., in writing, to the Aquatics Sr. Director.
- Attends staff meetings and training sessions as designated by the Aquatics Sr. Director.
- Keeps abreast of current information relating to aquatics instruction, and aquatic safety.
- Maintains a high level of personal physical fitness.
- Assumes other responsibilities as assigned.

QUALIFICATIONS:

- Lifeguarding Instructor
- CPR/AED for Professional Rescuer Instructor
- First Aid/CPR/AED Instructor

HOURLY WAGE RANGE PER HOUR: \$17.00 – 21.00 depending on skills and years of experience