



Assistant Residence Manager

WJCS is currently searching for a full-time, 40 hours per week, Assistant Residence Manager to work in a group home in Yonkers. Under general supervision of the Residence Manager, the Assistant Residence Manager performs a variety of tasks associated with assisting the Residence Manager with the responsibilities of the supervision and overall operation of a community based residence that provides residential habilitation services and supports for persons with intellectual/developmental disabilities. Other responsibilities include performing the duties and essential functions of the position of Direct Support Professional; providing Person Centered Supports as outlined in the NYS DSP Code of Ethics; and promoting and practicing justice, fairness, and equity for the people you support and the community as a whole and will affirm the human rights, civil rights and responsibilities of the people you support.

The ideal candidate must have knowledge of individuals with intellectual/developmental disabilities, mental health challenges, and health care conditions; knowledge of OPWDD Standards; and knowledge of supervisory and administrative practices that promote team work and development of staff. Must possess a High School Diploma or equivalent, two years of College preferred. Two years experience working with persons with developmental disabilities and one-year supervisory experience. A Valid Driver's License for over two years is a must.

At WJCS we value our employees, their contributions, and their growth. We demonstrate this commitment with much more than highly competitive benefits and compensation - we show it every day in the way we work together, embracing leadership behaviors that are recognized and rewarded throughout our system. We value you, your growth and your contributions.

If you would like to be considered for the Assistant Residence Manager position please send your resume with cover letter to vvandemark@wjcs.com.

Visit our home on the web at www.wjcs.com. WJCS is an equal opportunity employer.