OPENING FOR

DISABILITY RIGHTS ADVOCATE - PART TIME 28 HOURS/WEEK

Westchester Disabled on the Move Inc. (WDOMI) is an Independent Living Center that advocates for and assists people with disabilities. The Centers’ goal is to work with consumers to access the benefits and services necessary to live independently in the community.

DUTIES AND RESPONSIBILITIES:
• Engage in promoting disability rights on the local, state and federal level
• Help manage the agency’s disability rights advocacy program
• Network through outreach presentations and consumer education.
• Responds to statewide Action Alerts and coordinates response to Disability Rights and Systems Advocacy Network
• Attends required and other training sessions and meetings.
• Establish and maintain community referral knowledge
• Participates in statewide policy committee meetings
• Provides outreach to local media outlets regarding critical issues
• Writes and presents public testimony
• Promotes Registration of Voters with disabilities
• Documents and completes reports about activities
• Educates and Trains volunteer advocates
• Coordinates efforts and recruits volunteers to participate in Disability Rights and Systems Advocacy
• Other duties as assigned

QUALIFICATIONS:
• Bachelor’s Degree in human services or a related field. Is preferred or an Associates in Human Services with at least two years’ experience in the field. A High School Diploma or equivalent is required
• Excellent oral and written communication skills
• Personal or professional experience providing services to or organizing people with disabilities is a plus.
• Ability to relate to and work with people with disabilities.
• Ability to work independently and to take initiative.
• A strong knowledge of the Americans with Disabilities Act (ADA), disability rights legislation, Social Security Administration, Department of Social Services, and Rehabilitation Act is required
• Own transportation and/or ability to travel throughout Westchester County and to Albany is required.
• The ability to speak, read and write Spanish is highly preferred, but not required.
• Knowledge of policy issues impacting people with disabilities is a plus

BENEFITS:
• This is an equal employment opportunity workplace that respects diversity.
• Paid holidays
• Up to 1 ½ personal days annually
• Up to 15 vacation days annually
• Up to 9 sick days annually – Some unused sick days may be paid out
• Retirement Plan

PLEASE EMAIL RESUME AND COVER LETTER TO Careers@Wdom.org Use the job title as email subject.

NO TELEPHONE INQUIRIES WILL BE ACCEPTED