



**Position Title:** Social Worker  
**Department:** DOROT Westchester  
**Reports to:** Director, DOROT Westchester  
**Status:** Part Time, 21 hour per week  
**Location:** Westchester County

**About DOROT:**

DOROT, which means “generations” in Hebrew, was founded in 1976. DOROT’s mission is to alleviate social isolation among the elderly and provide services to help them live independently, as valued members of the community. We serve the Jewish and wider community, bringing the generations together in a mutually beneficial partnership of elders, volunteers, and professionals. Our work provides an effective model for others.

For more than four decades, DOROT has been an innovative leader in the fields of aging services and volunteerism. DOROT’s diverse set of programs, as well as our focus on providing intergenerational connections to seniors, has ensured that DOROT’s clients have access to the resources they need to age with dignity, independence, and grace.

**About DOROT Westchester:**

DOROT Westchester has brought vital program to older adults 60 years and older for more than 14 years. We are now poised for growth, with a goal of expanding the number of clients and volunteers we engage.

**Position Description Summary:** DOROT Westchester is poised for growth and is looking for a part time social worker to work with seniors as well as recruit for and manage volunteer opportunities and programs. Reducing isolation for older adults is a significant goal of our programs and services as are intergenerational programs.

**Primary Responsibilities:**

- Perform in-home assessments and annual reassessments for a caseload of 24 clients
- Recruit, screen, interview and orient volunteers for DOROT programs and services, supporting a 10% increase in volunteer participation
- Increase awareness about DOROT throughout Westchester County
- Liaise with Volunteer Services Department in Manhattan to coordinate the annual Cemetery Visit program for Westchester, Holiday Package Delivery and other collaborative volunteer opportunities
- Work on special projects and duties as assigned by Director
- Attend meetings at DOROT and in the county as needed

**Required Qualifications:**

- LMSW required
- 3- 5 years of professional social work experience
- SIFI certification preferred
- Experience working with older adults a plus
- Experience working with volunteers a plus
- Strong interpersonal and clinical skills
- Strong group facilitation and presentation skills
- Excellent written and verbal communication skills
- Outstanding organizational skills
- Ability to work independently and collaboratively
- Proven record of program development and relationship building
- Knowledge of aging and community resources in Westchester County a plus
- Experience working with volunteers a plus Proficiency with Microsoft Office Suite 2010
- Must have a valid New York State driver's license and the use of a car

If you would like to be part of this vital community agency, send a cover letter, resume and your salary requirements via email to:

Judy Logan  
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12/18