

YWCA IS ON A MISSION

Director of Residence/Women & Girls Empowerment

Position Overview: The Director's position at the YWCA is a unique opportunity for a dynamic, passionate and experienced professional, with a proven record of accomplishments in meeting high expectations, to make a significant mission impact at the YWCA.

Reporting to the CEO and as a member of the executive team, the Director of the Residence/Women & Girls Empowerment (the Director), will play a key role in the overall development, strategic planning, service delivery, and management of the YWCA's Residence and Women's & Girl's Empowerment programs; and will interact with the Board of Directors through meeting attendance and committee participation.

The Director will direct the daily operations of the Residence and related services; will evaluate the effectiveness of programs to provide ongoing feedback and track outcomes; will help to promote and diversify funding through fundraising and grant writing; will work to raise the YWCA's profile externally; will provide guidance, supervision, and professional development to management staff, including oversee case management; and is expected to stay abreast of developments in housing and women & girls empowerment.

Responsibilities

Leadership, Staff Management and Organizational Strategy. Establish annual program, departmental and staff goals and objectives • Participate in the budget development process and maintain a high level of fiscal responsibility • Support fund development efforts through fundraising, educational events, proposal writing and partnering with the CEO to steward funding relationships • oversee a program portfolio that includes: 1) Women's Residence; 2) Awakenings Re-entry Project 3) GEMS/TechGYrls 4) Court-based initiatives (Supervised Visitation and the Children Centers in the County and New Rochelle Courthouses) and 5) Non-Residential services to women (to be developed).

Serve as liaison to key government agencies, in particular to the New York State OTADA and DOH, Westchester County Departments of Probation, Youth Bureau, Senior Programs and Office for Women and various departments of the City of White Plains • Represent YWCA on relevant committees and task forces, as well as at speaking engagements, conference panels and trainings • Directly supervise the Assistant Residence Director and four program directors/coordinators • Report directly to the CEO.

YWCA Activity Center

515 North Street, White Plains, NY 10605
P 914.949.6227 F 914.949.2021

ywcaawpcw.org

YWCA Residence for Women

69 North Broadway, White Plains, NY 10603
P 914.428.1130 F 914.428.1439

eliminating racism
empowering women
ywca

Program Oversight and Evaluation • Oversee the coordination and delivery of all Women's & Girl's Empowerment programs, contracts and related services, promoting collaborative relationships between program areas and ensuring that the expectations of funders, partners, constituents, clients, and other stakeholders are consistently met • Track program outcomes against established goals and objectives, as well as accountability protocols • Manage the Residence, including clinical services and on call duties • Respond to government and foundation requests for proposals and applications in partnership with CEO, development and program staff • Work closely with the finance department to budget and monitor programmatic operations to ensure sound fiscal management.

Qualifications

LCSW, LMHC, MSW, or other related field is preferred. Minimum of eight years leadership experience in a nonprofit, government, or philanthropy, overseeing multiple programs or contracts ideally at an organization serving or housing low-income women and girls • Comprehensive working knowledge of program planning, organizational structure, budgeting, administrative operations, and fundraising • Excellent communication skills, both written and oral, with the ability to represent the organization externally across a wide range of stakeholders and constituencies • Strong relationship builder with the ability to find common ground, build consensus and strengthen collaboration among diverse stakeholders. • Strong community awareness and astuteness • Demonstrated commitment to the values of diversity, inclusiveness and empowerment • Passion for YWCA's mission and purpose and an ability to communicate this passion to others.

Salary: \$75,000 - \$95,000 Benefits: Full Benefit Package

To Apply: Please send a resume and thoughtful cover letter that includes how your skills and experience meet the qualifications of the position, to Margo D'Ariano

mdariano@ywcawpcw.org

Since 1929, the YWCA White Plains & Central Westchester has been a pioneer for social change through innovative programs that improve the lives of women and families. Our mission is to eliminate racism, empower women, stand up for social justice, help families and strengthen communities. With a budget of \$8 million and 200 staff, each week the YWCA serves over 4,000 women, children and their families through our early childhood education, after-school, summer camp, health and wellness and other social change programs. The YWCA organizes an annual Stand Against Racism and other racial justice initiatives to raise awareness that racism still exists in our communities and that it cannot be tolerated or ignored. The YWCA also provides a home for 193 low-income women at our Residence.

The YWCA is an AA/Equal Opportunity Employer

