Early Childcare Positions Available (Full/Part Time)

Job Summary

YWCA is looking for **Head Teachers, Assistant Teachers, and Teacher Aides** who are responsible for the care and education of a group of children as part of a teaching team and functions as a team leader, co-leader, or assistants.

Key Responsibilities

- Develops and implements a developmentally appropriate and culturally sensitive Early Childhood curriculum in coordination with other staff
- Develops daily individual and group lesson plans
- Assesses the development and needs of individual children on a regular basis and makes recommendations on any referrals to the Director
- Assists in organizing and maintaining child care room, supplies, and equipment
- Maintains verbal and written communication with parents/guardians daily
- Interprets YWCA policy to assistants and parents
- Performs necessary routines and implements schedules in cooperation with other staff members
- Maintains health and safety standards according to licensing requirements
- Keeps abreast of current research and practices in Early Childhood Education and the needs of homeless children
- Develops positive relationships with the children
- Maintains necessary records
- Continuing search for understanding of racial, gender and class equity
- Show demonstrated ability to interact with people of different cultures
- Adhere to all Volunteer Services protocol relative to volunteer usage, recognition and monitoring. Work alongside volunteers, where applicable
- Assure that volunteers are treated with respect and dignity regardless of race, ethnic background, gender or socioeconomic background
- Developmentally appropriate practices as outlined by NAEYC Accreditation Standards are to be adhered to for all age groups.
- Performs other duties as assigned

Minimum Qualifications for Head Teachers:

- **Education:** Bachelor’s Degree in Early Childhood, Child Development or a related field preferred.
- **Experience:** At least two years of specific experience and/or training in infant and toddler care.
- **Licensing and/or Certifications:** Meets minimum requirements of NY State Licensing regulations and NAEYC Accreditation Standards. Must pass medical examination and pass the State required Mantoux Intradermal Tuberculin Test.
Minimum Qualifications for Assistant Teachers:

- **Education:** Associates Degree in Early Childhood, Child Development, or a related field preferred. A current CDA credential can substitute for an Associates Degree.
- **Experience:** At least two years of specific experience and/or training in infant and toddler care.
- **Licensing and/or Certifications:** Meets minimum requirements of NY State Licensing regulations and NAEYC Accreditation Standards. Must pass medical examination and pass the State required Mantoux Intradermal Tuberculin Test.

Minimum Qualifications for Teacher’s Aide:

- **Education:** High School Diploma. A current CDA credential is preferred.
- **Experience:** At least one year of specific experience and/or training in infant and toddler care.
- **Licensing and/or Certifications:** Meets minimum requirements of NY State Licensing regulations and NAEYC Accreditation Standards. Must pass medical examination and pass the State required Mantoux Intradermal Tuberculin Test.

Hours available:
12:00pm-6:00pm
9:00am – 6:00pm
7:30am – 4:00pm
8:00am – 3:00pm
3:00pm – 6:00pm

**Salary: 13.00 – 18.00 per hour (Depending on position, experience, and qualifications)**

Benefits: Full Benefit Package

The YWCA White Plains & Central Westchester is a dynamic organization whose mission is to eliminate racism and empower women. Each week over 4,000 women, children and their families are served through our childcare, nursery school, after-school, summer camp, athletic and mission-based programs. In addition, the YWCA provides a home for 193 low-income women at our Residence.

Please send resume with cover letter to: Audrey Racca
aracca@ywcaawpcw.org

The YWCA is an AA/Equal Opportunity Employer