



WESTCHESTER JEWISH COMMUNITY SERVICES, INC.

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### **Care Coordinator**

Westchester Jewish Community Services (WJCS) is a large, not for profit, organization with headquarters in White Plains, NY. We are currently searching for a full-time, 35 hours per week, Care Coordinator to work in the Health Home Program throughout Westchester County with our office based in Yonkers, NY. Under supervision of the Care Manager, the Care Coordinator will work with individuals in the community who have two chronic medical conditions or a mental health issue. The goal of the program is to assist these individuals in managing all of their health needs and in living a well-balanced, health life.

Responsibilities include providing care management services and health coordination to health home members; providing timely outreach and engagement to potential health home enrollees as identified by the Health Home; overseeing and providing access to the services an individual needs with the goal of maintaining health and avoiding unnecessary use of hospitals and emergency rooms.

The ideal candidate must have knowledge of serious health and mental health conditions and management of same; knowledge of community resources and advocacy; and must be able to communicate effectively in English both written and orally. Bi-lingual, English/Spanish is required. Must possess a bachelor's degree with two (2) years of health care experience or experience working with medically underserved population. Must possess a valid NYS driver's license and have the ability to travel to various communities and meeting sites.

At WJCS we value our employees, their contributions, and their growth. We demonstrate this commitment with much more than highly competitive benefits and compensation - we show it everyday in the way we work together, embracing leadership behaviors that are recognized and rewarded throughout our system. We value you, your growth and your contributions.

If you would like to be considered for the position please send your resume with cover letter to Human Resources via email, [Cknowles@wjcs.com](mailto:Cknowles@wjcs.com).

Our address is 845 N. Broadway, White Plains, NY 10603 and our fax number is 914-421-9066.

Visit our home on the web at [www.wjcs.com](http://www.wjcs.com). WJCS is an equal opportunity employer.