



The Guidance Center of Westchester
256 Washington Street
Mount Vernon, NY 10553
TheGuidanceCenter.org

PLEASE POST POSITION AVAILABLE

POSITION: Registered Nurse - Psychiatric

PROGRAM: PROS (Personalized Recovery-Oriented Services)

HOURS: 3 weekdays, 8:30 am-3:30 pm

JOB DESCRIPTION:

The Guidance Center of Westchester, located walking distance to Metro-North in Mount Vernon New York, seeks a registered nurse to join our PROS team. Other team members include a program director, psychiatrist, recovery counselors, employment specialists, mental health counselors, graduate student interns, and clinical and administrative support staff.

Specific responsibilities:

- Complete health assessments
- Teach health education classes on topics such as diabetes, heart disease, substance use, asthma, nutrition, wellness and medication self-management
- Administer injections and instruct participants on medication adherence
- Coordinate laboratory services and reports
- Maintain contact with primary care providers
- Document notes in electronic health reporting system
- Order and store medical supplies

- Attend clinical and administrative team meetings
- Participate in staff development trainings

Qualifications: NYS license and current registration to practice as a Registered Nurse. Electronic Health Reporting strongly preferred; excellent computer, writing and oral communication skills essential. Knowledge of mental illness and psychotropic medications strongly preferred.

Email Resume: pros@theguidancecenter.org