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## Swim Instructor Job Description

### POSITION SUMMARY:

Now hiring part time swim instructors at the Rye YMCA! We are looking for instructors who are energetic, positive role models, and have experience teaching swim lessons. Our program is designed for children 6 months – 16 years of age. Onsite training will be available at time of hire. Flexible schedules built at time of hire with your supervisor. Classes are offered 7 days a week, times listed below.

The Y is a leading nonprofit for strengthening community, and the nation's larger provider of swim lessons to increase skill and safety in and around water. This position provides direct leadership, instruction and motivation for students in swimming classes.

### ESSENTIAL FUNCTIONS:

1. Instructs swimming lessons in accordance with YMCA guidelines, having prepared lesson plans accordingly.
2. Builds effective, authentic relationships with students and parents; helps them connect with each other and the YMCA. Encourages parent involvement and identifies potential volunteers.
3. Conveys information on aquatics programs and schedules and as appropriate refers students and parents to other programs.
4. Maintains records as required (i.e. attendance, progress reports, etc.).
5. Attends staff meetings and trainings as scheduled.
6. Follows all YMCA policies, rules, regulations and procedures, including emergency and safety procedures. Completes incident and accident reports as necessary.
7. Organizes and puts away needed class equipment. Reports damaged equipment.
8. Trains and supervises class aides as assigned.

### QUALIFICATIONS:

1. Must be able to demonstrate swim instructor skills in accordance with YMCA standards.
2. At least 15 years of age.

### PHYSICAL DEMANDS:

Ability to instruct and observe participants in proper stroke techniques. Ability to lift equipment, and to lift a small to average size child.

**Certification Requirements:** N/A, opportunity for YMCA Swim Instructor certification upon employment

**Schedule:** Solidify work schedule at time of hire, will include some of the following shifts:

*Monday-Friday 3:30-6:00pm (Preschool and Youth Classes, Ages 3-16)*

*Monday, Wednesday, Friday 1:00-2:35pm (Preschool classes, Ages 2 ½-5)*

*Tuesday 10:00-12:00pm (Preschool classes, Ages 2 ½-5)*

*Saturday 10:00-2:35pm (Preschool and Youth Classes, Ages 3-16)*

*Saturday 8:00-10:00am (Baby Classes, 6 months- 3 years)*

*Sunday 9:30-12:00pm (Baby Classes, 6 months- 3 years)*

*Sunday 12:00-2:30pm (Adult Classes, 18+)*

**Contact:** Vickie Tsakmakis, [Vickie@ryeymca.org](mailto:Vickie@ryeymca.org)

### RYE YMCA

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